FINANCIAL AID AND SCHOLARSHIPS

Office of Financial Aid
A218 Kerr Administration Bldg.
Oregon State University
Corvallis, OR 97331
541-737-2241
Email: financial.aid@oregonstate.edu
Website: http://financialaid.oregonstate.edu/

Administration
Keith Raab, Director
Patti Brady-Glassman, Associate Director
Brian Hultgren, Associate Director
Kirk Lind, Associate Director
Lois DeGhetto, Assistant Director
Regan Kaplan, Assistant Director
Richard Keroack, Assistant Director
Cynthia Stickle, Assistant Director
Bobbi Jo Williams, Office Manager
Collyn Arnold, Advisor
Jacob Logan, Advisor
Michele Lynam, Advisor
Hallie Price, Advisor
Anne Shearer, Advisor
Cassie Smith, Advisor
Julie Vanblokland, Advisor

The Office of Financial Aid is here to help you invest in your future. It’s a good idea to apply for financial aid at the same time that you apply for admission to OSU. Although we won’t review your financial aid information until after your admission application is filed, you can still apply for financial aid before you have been admitted to OSU. Learn more about your options at OSU by choosing a category below.

Financial aid is based on the premise that you, and in the case of dependent students, your parents are primarily responsible for providing for your educational expenses, and it is intended to supplement student and family contributions toward educational costs. Financial aid comes from many sources, including federal and state government, private organizations, and Oregon State University’s institutional funds. These funds consist of grants, scholarships, federal work study, subsidized loans, unsubsidized loans, and parent loans.

Eligibility/Application Procedures
To be eligible for federal financial aid, a student must:

1. Fill out the Free Application for Federal Student Aid (FAFSA), beginning October 1st using previous year tax data (for example the 2018–2019 application will use 2016 tax information). Parents and students are encouraged to use the IRS data retrieval tool to update their income information and submit it by the OSU priority deadline of February 28. The FAFSA application process allows for the completion of tax information questions from the IRS directly from your return! Follow the prompts while completing the application to authorize this information exchange. Always remember that there is no fee to apply for federal aid.

2. List Oregon State University as a school that you would like your information to be sent to on the FAFSA. Oregon State’s federal school code is 003210.

3. The priority FAFSA application deadline for OSU is February 28th. This date is used to determine eligibility for some need-based aid programs as well as state and institutional funds. Applications received after the priority deadline will still be eligible for federal aid such as the Pell Grant and Direct Loans. Graduate students are not eligible for federal Title IV grants or subsidized loans.

4. Make sure you are eligible to receive financial aid. In order to receive federal funding you must:
   - Have a high school diploma or a General Education Development (GED) certificate, or complete a high school education in a home school setting that is treated as such under state law.
   - Be enrolled or accepted for enrollment in a degree or approved certificate program (e.g., not special admit)
   - Be a U.S. citizen or eligible noncitizen.
   - Have a valid Social Security Number.
   - Register with the Selective Service if required. You can register at http://www.sss.gov, or you can call 1-847-688-6888. (TTY users can call 1-847-688-2567.)
   - Maintain satisfactory academic progress as defined by Oregon State University once in school.
   - Are not in default on a federal student loan and do not owe money on a federal student grant.
   - The Higher Education Act of 1965 as amended (HEA) suspends aid eligibility for students who have been convicted under federal or state law of the sale or possession of drugs, if the offense occurred during a period of enrollment for which the student was receiving federal student aid (grants, loans, and/or work-study).

5. Apply for admission to Oregon State University. Apply Online. You will not be considered for any financial aid award until you have applied to the university.

What happens AFTER I apply?

Once you have submitted your FAFSA application online you will receive a confirmation of receipt from Federal Student Aid. They will also send you a Student Aid Report that will give you a summary of your application and inform you of any problems you might need to resolve. You should read this report carefully and resolve problems in a timely manner. If you receive notification that something on your FAFSA is missing or incorrect, you can check your financial aid information through MyOSU Financial Aid information or email the OSU Office of Financial Aid for further information.

Students whose aid application was received by the end of February may expect to receive an initial award letter by approximately April 1. Aid applications are then completed on a rolling basis by date of receipt with award notifications being sent out as files are completed.
You will receive an email or letter once your financial aid award has been completed. You will also be notified if you need to provide further information in order for us to complete your application. All correspondence will be sent to your ONID email account, so be sure to keep your information up to date!

The award notification will show the type and amount of aid available to you for the coming school year. To reserve these funds, the student must read and accept the award within 30 days. The accepted award indicates the student has read and agrees to the terms of the award as outlined.

Understand Before You Accept

By accepting your award, you are stating that you have read, understand, and accept the Terms and Conditions (http://financialaid.oregonstate.edu/review_termsconditions) of your award.

As a recipient of financial aid, you must meet certain requirements to maintain financial aid eligibility. The Office of Financial Aid reserves the right to revise a financial aid award during any time of the year if there are changes in your financial aid eligibility. You will be notified through your OSU student email if new requirements have been established or revisions have been made. Your aid eligibility may change based on FAFSA Verification (http://financialaid.oregonstate.edu/verification-faqs), Satisfactory Academic Progress (http://financialaid.oregonstate.edu/review_satisfactoryacademicprogress), withdrawing (http://financialaid.oregonstate.edu/receive_withdrawal) from courses, course participation (http://financialaid.oregonstate.edu/course-participation), Census Date enrollment (http://financialaid.oregonstate.edu/receive_censusdate), reaching aid limits (http://financialaid.oregonstate.edu/aid-limits-undergraduates), and other factors. If you will be less than fulltime (12 credits as an undergraduate/post-bacc or 9 credits as a graduate student) please submit an enrollment revision form (http://financialaid.oregonstate.edu/forms) to let us know.

Acceptance Deadlines

The acceptance deadlines listed on your award letter do not apply to federal Ford Direct subsidized and unsubsidized loan offers. If you are still deciding how much to accept in Ford loans, you may wait until closer to the start of the term to accept that portion of the aid offer.

Students Who Are Not Yet Admitted

You will not be able to login and accept your aid offer until you have received your Admission’s letter and your OSU student ID number. If you have not yet received your ID number and cannot login to MyOSU, you may disregard the acceptance deadline listed on your award letter. Just be sure to accept or decline your aid offer once the Admission’s process is complete.

How to Accept Your Aid Offer

To accept your financial aid, login to MyOSU (http://oregonstate.edu/main/online-services). Log in using your ONID username and password. If you need assistance with this information, you can contact the OSU Computer Help Desk at 541-737-3474.

You can then accept, reject, or revise your Financial Aid Award through MyOSU (http://oregonstate.edu/main/online-services) by completing the following steps:

- Select the Paying for College tab
- Select Financial Aid Awards

You can then accept, reject, or revise your Financial Aid Award through MyOSU (http://oregonstate.edu/main/online-services) by completing the following steps:

- Select the appropriate year (ex. 2018-2019)
- Answer and submit any relevant questions on the Resources/Additional Information Tab
- Review your Terms & Conditions by selecting the Terms and Conditions tab
- Then select Accept Award Offer tab
- Click Submit when done
- Go to www.studentloans.gov (https://studentloans.gov/myDirectLoan/index.action) to complete any necessary Entrance Counseling and Master Promissory Notes (these are both required in order to receive federal student loans)
- If you will be enrolled less than fulltime submit an enrollment revision form (http://financialaid.oregonstate.edu/forms)

*You may accept all or a portion of aid awarded to you. You are also not required to accept the maximum loan amount offered to you. To borrow a lesser amount, indicate the total amount of loan you wish to borrow for the academic year. When deciding what amount to accept, please note that your loans must be divided up equally throughout the academic year.

*You are responsible for notifying the OSU Office of Financial Aid in the event that you receive any additional awards from any other source. The OSU Office of Financial Aid and Scholarships will then make any required revisions to your aid package. The receipt of additional aid may result in a reduction or elimination of aid from university-administered programs, even if it has already been paid.

*If you are considered a dependent student, your parents can also apply for a Parent PLUS loan up to the remaining cost of attendance by completing a PLUS loan application and Master Promissory Note available for them through the Federal Student Loans website. (https://studentloans.gov/myDirectLoan/index.action)

*Important notice about Parent PLUS loan applications: The PLUS loan application will not be available for 2018-2019 until March 29, 2018. If you attempt to apply prior to that date you will be told that OSU does not participate in the program. Rest assured, OSU DOES participate in the Federal Direct Parent PLUS loan program. Applications for parent PLUS loan requires a credit check each time the parent applies for the loan and is only valid for 180 days. Applying too early may cause delays with processing and disbursements. Students can review their file status by logging into their ONID account.

Types of Financial Aid

Federal Programs

Federal Pell Grant

The Federal Pell Grant is a need-based grant from the federal government intended for undergraduate students who have not earned a bachelor’s degree. After the Free Application for Federal Student Aid (FAFSA) is filed, the Department of Education sends you a Student Aid Report (SAR) or an Information Acknowledgement if you filed online. These documents will indicate if you are Pell eligible and it is important to review them for accuracy.

Based on the Congressional approval of year round Pell, students may now receive up to 150% of their Pell eligibility in a single year. This means, starting in 17/18, a student at OSU may be eligible to receive a fulltime Pell Grant for all 4 terms of the academic year. Terms in which a student is attending less than halftime (fewer than 6 credit hours) may not be counted towards this additional eligibility. Please keep in mind
that lifetime Pell eligibility (https://studentaid.ed.gov/sa/types/grants-scholarships/pell/calculate-eligibility) has not changed. Students may only receive the Pell grant for a maximum of 18 terms/12 semesters.

**Federal Supplemental Educational Opportunity Grant (FSEOG)**

The Federal Supplemental Educational Opportunity Grant is awarded to undergraduate students with exceptional financial need and is administered by the OSU Office of Financial Aid. Funds are limited and eligibility is based in part by meeting the OSU priority FAFSA submission deadline of February 28.

**Federal College Work-Study Program (FWS)**

The Federal Work-Study (FWS) program provides part-time jobs for students with financial need to help them pay for their education. It's designed to put you to work in the community or in a job related to your studies, whenever possible. The program is administered by the OSU Office of Financial Aid and Scholarships. Funds are limited and eligibility is based on need and in part by meeting the OSU priority FAFSA submission deadline of February 28. The amount of FWS indicated on your award is the maximum amount you may earn for the academic year. Funds are paid monthly on the basis of hours worked in the pay period not to exceed 20 hours per week.

Additional Information on Federal Work-Study (http://financialaid.oregonstate.edu/federal-workstudy)

**LOANS**

Loans are aid that must be repaid. A federal loan offer may be generated by your yearly FAFSA application. Federal loans require a minimum halftime enrollment each term. Before you accept, check out our Loan Repayment Page (http://financialaid.oregonstate.edu/explore_loanrepayment) for more information about how repayment works.

**Federal Perkins Loan (no longer available after the 2017-2018 aid year)**—A Federal Perkins Loan is a low-interest (5 percent) loan for full-time undergraduate, postbaccalaureate, and graduate students. Funds are limited and eligibility is based on need and in part by meeting the OSU priority FAFSA submission deadline of February 28. Perkins Loans are made through OSU's Financial Aid office. OSU is your lender, and the loan is made with government funds. Repayment and Deferment options are handled by the OSU Business Affairs Student Loan Office. Students must be enrolled at least half-time and repayment begins nine months after graduation, withdrawal, or if you drop below half-time enrollment. The maximum loan amount per year at OSU depends on available institutional funds and may not meet the federal yearly maximum.

The Perkins Loan program was extended through September 30th, 2017. This loan program has not been extended beyond the 2017-2018 aid year. The Federal Department of Education wants you to be aware of how it compares to the Direct Student Loans and how it can be consolidated with Direct Loans. You can learn more at http://financialaid.oregonstate.edu/federal-perkins-loan-program-extension-act-additional-disclosures.

**Federal Direct Ford Loan Program**

Direct Stafford Loans, from the William D. Ford Federal Direct Loan (Direct Loan) Program, are low-interest loans for eligible students to help cover the cost of higher education. Eligible students borrow directly from the U.S. Department of Education (the department) at participating schools.

**Yearly Undergraduate Ford Direct Loan Limits**

- Dependent student: maximum of $5,500, freshman, $6,500 sophomore, $7,500 junior/senior
- Independent student: maximum of $9,500 freshman, $10,500 sophomore, $12,500 junior/senior

**Aggregate Ford Direct Loan Limits** (combined maximum for all years of seeking an undergrad/post-bacc degree)

- Dependent student: maximum of $31,000
- Independent student: maximum of $57,500

*There are additional limits on Ford Direct subsidized loans. More information on loan limits may be found on the FSA website (https://studentaid.ed.gov/sa/types/loans/subsidized-unsubsidized)

*Dependent student loan maximums may increase to match the independent amounts in cases where the parent is credit denied for the parent plus loan for that aid year. After a parent is credit denied for that year, the student may request an increase by submitting a student loan revision form (http://financialaid.oregonstate.edu/forms)

**The Subsidized Federal Direct Ford Loan**

- Awarded to undergraduate students with financial need.
- The amount you are awarded is determined by your financial need and class rank.
- The loan is subsidized meaning the U.S. Department of Education pays the interest while you are attending school at least half time.
- The interest rate and origination fee for the Subsidized Federal Ford Direct Loan can be found online at https://studentaid.ed.gov/sa/types/loans/interest-rates
- If you have not received a Federal Ford Direct Loan at OSU in the past, you must complete Entrance Counseling and a Master Promissory Note online at StudentLoans.gov (https://studentloans.gov/myDirectLoan/index.action).

The Subsidized Federal Direct Ford Loan is need-based with the government paying the interest on the loan while the student is enrolled. Effective July 1, 2013 there will be a limit on the amount of time that a student is allowed to borrow subsidized loan funds which will be tied to their program length. Students that exceed 150% of their program length will no longer be eligible to receive subsidized loan funds, regardless of any extensions granted based on the Satisfactory Academic Progress appeal process through the Office of Financial Aid and Scholarships. For a standard program 270 credits is the limit. For more information on Maximum Timeframe standards, please visit our Satisfactory Academic Progress webpage.

**The Unsubsidized Federal Direct Ford Loan**

- Awarded to undergraduate and graduate students.
- The amount you are awarded is determined by your class rank and dependency status (https://studentaid.ed.gov/sa/fafsa/filling-out/dependency).
- The loan is unsubsidized meaning you are responsible for paying the interest during times of deferment.
• The interest rate and origination fees for Undergraduate and Graduate Unsubsidized Federal Ford Direct Loans can be found online at https://studentaid.ed.gov/sa/types/loans/interest-rates
• If you have not received a Federal Ford Direct Loan at OSU in the past, you must complete Entrance Counseling and a Master Promissory Note online at StudentLoans.gov (https://studentloans.gov/myDirectLoan/index.action).
• If you are a dependent student and your parent has been credit denied for the Parent Plus loan this year, you may submit a Student Loan Revision form (http://financialaid.oregonstate.edu/forms) to request an increase in the Ford Direct unsubsidized student loan.

Federal Direct Parent Loan for Undergraduate Students
• The Federal Direct Parent PLUS Loan is a credit based loan borrowed by the parent on behalf of a dependent student to assist with educational expenses.
• Your parent is eligible to borrow up to your remaining cost of attendance after all other aid.
• The loan is unsubsidized meaning you are responsible for paying the interest during times of deferment.
• The interest rate and origination fees for the Parent PLUS Loan can be found online at https://studentaid.ed.gov/sa/types/loans/interest-rates
• The parent borrower must complete a Direct PLUS Loan Application and Master Promissory Note (MPN) online at StudentLoans.gov (https://studentloans.gov/myDirectLoan/index.action)
• The credit check, run as part of the application, is only valid for 180 days. Do not complete the application more than 180 days before the start of the term, or before May of the respective year if attending summer term.

For applicants who have been determined to have an adverse credit history, but qualify for a Direct Parent PLUS loan by documenting extenuating circumstances or obtaining an endorser must complete the PLUS Counseling online at StudentLoans.gov (https://studentloans.gov). Students can review their file status by logging into their MyOSU (http://oregonstate.edu/main/online-services) account.

If a Parent Plus loan has been credit denied for this year, the student may submit a Student Loan Revision form (http://financialaid.oregonstate.edu/forms) to request an increase in the Ford Direct unsubsidized student loan.

State and Institutional Programs

Campus Scholarships
These limited merit and need based scholarships are administered by the Office of Scholarships and the Office of Financial Aid. Incoming students are considered based on completion of the scholarship portion of the admissions application. Eligibility is limited to students who have completed fewer than 12 terms and submit the application for Admission by February 1. Recipients must be enrolled full-time and are notified of their awards in writing. Criteria are available on the scholarships (http://financialaid.oregonstate.edu/explore_osuscholarships) page.

Departmental Awards
Each department on campus administers their own awards. Contact the department or donor directly for specific information regarding the award. For a searchable database of scholarships, visit: https://scholarship.ucsadm.oregonstate.edu/prod/search_schol.php.

Private Awards
These awards come from outside donors and can affect your financial aid package. Outside scholarship checks should be mailed to: Student Accounts, Oregon State University, PO Box 1086, Corvallis, OR 97339. If you have not already submitted notification to the Financial Aid Office regarding your outside scholarships, please submit the Reporting Additional Sources of Assistance form located on the Financial Aid Forms page.

State of Oregon Opportunity Grant
The Opportunity Grant is a state grant administered by the Office of Student Access and Completion (OSAC) and awarded to undergraduate Oregon residents based on need and allowable funding. Students must complete the FAFSA (https://fafsa.ed.gov) or ORSAA (https://oregonstudentaid.gov/orsaa.aspx) each year in order to be considered. Twelve terms of eligibility are possible. This grant is not available during summer term.

OSAC Scholarship Application
Start your OSAC Scholarship Application (https://app.oregonstudentaid.gov), final deadline is March 1 of each year. In the event that it falls on a weekend or holiday, the deadline will automatically be extended to 5:00 p.m. (PST) of the following business day.

Oregon Student Child Care Grant
You may apply for the Oregon Student Child Care Grant (https://app.oregonstudentaid.gov) if you are an Oregon student seeking financial support for college students with children in daycare.

Other Programs
Private Supplemental/Alternative Loan
Students needing additional funding for school, whose aid package has not fully met their cost of attendance, may opt to apply for funding through a private lending agency. These loans have a variable interest rate, and a credit check must be done on all applicants. OSU cannot recommend lenders for private/alternative loans. More information may be found on our webpage (http://financialaid.oregonstate.edu/review_aidtypes_privateloans).

Graduate Students
Based on the FAFSA application, graduate degree seeking students may be eligible to receive Unsubsidized Direct Loans. The annual loan maximum for non-professional students is $20,500 per academic year. The aggregate borrowing limit is $138,500. This includes all Federal Direct Subsidized and Unsubsidized loans borrowed for undergraduate and graduate study. Students must be enrolled at least half time (5 credits) and repayment begins six months after graduation, withdrawal, or if you drop below half-time enrollment. Interest rate and origination fee information may be found on the FSA webpage (https://studentaid.ed.gov/sa/types/loans/interest-rates). For more information, visit our graduate student webpage (http://financialaid.oregonstate.edu/graduate-student-aid).

In addition to Unsubsidized Direct Loan, Graduate Students can apply for a credit based Graduate PLUS loan at studentloans.gov (https://
studentloans.gov/myDirectLoan/index.action). If credit approved for this loan, graduate students may accept up to their remaining cost of attendance for that year.

Before you can receive a PLUS Loan, your school must have determined your maximum eligibility for Direct Unsubsidized Stafford Loans.

In addition to these Federal Aid Programs, the Graduate School offers additional information on Assistantship, Grant and Scholarship Opportunities on their webpage (http://gradschool.oregonstate.edu).

Receipt of Aid Funds
OSU Office of Business Affairs is responsible for disbursing refunds from student accounts once financial aid has been applied. You must be registered and have your tuition and fees billed to your account for financial aid to be applied. Aid funds are never made available in advance. Textbooks cannot be charged to a student's account. It is assumed that the student will purchase textbooks out-of-pocket and use any refund to "reimburse" themselves for the costs. If a credit balance remains on your student account after current university charges are paid, you will be issued a refund. Federal Work-Study earnings are paid by payroll check to you each month for hours worked. You may receive a refund and still have an outstanding balance on your account. For more information about your bill or refund, visit the Business Affairs website.

Delayed Disbursements
There are several ways in which your aid may be delayed. Here are the most common reasons:

- You may be required to complete Entrance Counseling and sign a Master Promissory Note (MPN) for your Ford Direct Loans. You would have been notified of these requirements via an email to your ONID email account.
- Dropping classes (below 12 for undergraduates, 9 for graduates). All students are assumed to be full-time unless they notify Financial Aid in writing that they will be less. If you are not enrolled at full-time and have not notified us, your aid will not disburse.
- Registering late for classes.
- Being waitlisted for classes. These classes do not count toward your enrollment level until you are actually enrolled in them.
- Having unsatisfied requirements with your financial aid file. Check your status through MyOSU/Financial Aid/My Eligibility.

You are responsible for managing your Financial Aid experience, so be sure to check MyOSU frequently and review any emails you receive from us as they may include requests for additional information or action.

Requesting Changes
It is understood that you want as much grant and scholarship money as possible. When you are awarded your financial aid, your award will reflect your eligibility for available grant aid. When accepting your award, you may always request a lesser loan amount. Please note that loan funds are divided into equal disbursements, based on your enrollment at OSU within the given year. You may replace your Federal Work-Study funds with a Direct Ford loan, however this decision is dependent upon your loan eligibility. In addition, if you initially decline loan funds but find later that you in fact need them, you may also request that the loan be reinstated up to the total of your original offer. Please request any changes in writing by submitting a Loan Revision Request form to the financial aid office. Be aware that not all budget requests can be accommodated.

Additional Costs
In certain instances, your cost of attendance may be adjusted to include other allowable costs incurred to meet your educational needs. Requests are reviewed on a case-by-case basis to determine approval. Documentation of the additional expense must be included for consideration. If approved, additional expenses are usually funded with "self-help" assistance in the form of loans. Adjustments are not made for consumer debts, car payments, or private school tuition.

Adjustments may include, but are not limited to:

- Medical or dental cost not covered by insurance
- Computer expense (one time allowance)
- Child care cost for children 12 and under
- Commuting costs from outside the Corvallis area
- Costs related to students with disabilities
- Study abroad program fees

Parent or Student Expected Contributions (EFC)
The information you reported on your FAFSA is used to calculate a number called the Expected Family Contribution (EFC). The EFC is not the amount of money that your family must provide. The school uses the EFC to determine the amount of your federal grants, loans, or work-study awards for which you may be eligible.

Changes in Your Situation
Financial Aid offices may consider special or unusual circumstances that impact your family situation. Please contact us with any questions you might have regarding your eligibility for a review.

Renewing Aid
You must apply for financial aid every year by submitting a FAFSA application. Applications must be received before February 28 at the central processor to be considered for priority funding. You may apply for aid online after October 1st for the following academic year.

Dropping Courses and the Census Date
Dropping courses impacts your financial aid in several ways. Aid is based on your enrollment level on the Census Date (http://financialaid.oregonstate.edu/receive_censusdate) of each term. For undergraduates, full-time status is 12 or more credits, 3/4 time is 9-11 credits, 1/2 time is 6-8 credits, and less than halftime is 1-5 credits. Less than fulltime enrollment may affect your financial aid eligibility. Students enrolled less than halftime are not eligible to receive most types of aid including federal student loans. If you plan on being less than fulltime you must submit an enrollment revision form (http://financialaid.oregonstate.edu/forms) to the Office of Financial Aid.

Financial aid eligibility each term is based on your level of enrollment on the Census Date (http://financialaid.oregonstate.edu/receive_censusdate). On this date, budgets and financial aid are adjusted and locked based on your enrollment level at that time. If your aid was paid at the full-time amount and you are less than fulltime on the Census Date, your budget will be revised and your aid may need to be reduced to reflect your Census Date enrollment. This revision may create a new bill on your OSU student billing account.
The summer term is unique because there are sessions that do not span the entire 11 week term. During the summer term, if you drop a course before that course session began, we are required to reverse any Pell Grant payments made for that course. Reversed Pell will be returned to the Department of Education. This reversal of aid may create a new bill on your OSU student billing account.

Dropping or withdrawing from courses after the census date, may also impact your financial aid eligibility for the current and future terms. Withdrawing (http://financialaid.oregonstate.edu/receive_withdrawal) from all courses, failing to complete courses (unofficially withdrawing), or not participating (http://financialaid.oregonstate.edu/course-participation) in courses, may result in the partial or full loss of aid eligibility for that term. Future term eligibility will depend on continuing to make Satisfactory Academic Progress. (http://financialaid.oregonstate.edu/review_satisfactoryacademicprogress)

**What Happens If I Withdraw?**

What Happens If I Withdraw From or Do Not Complete One Or More Courses in a Term?

The impact of a partial withdrawal (official or unofficial) will vary greatly by term, student status, type of aid awarded, participation, and other factors. Students, who plan to drop, withdraw, or not complete one or more course, should contact the Office of Financial Aid and Scholarships for a personalized evaluation of how a partial withdrawal will impact their current and future aid eligibility.

Students are expected to understand the terms, conditions, and requirements that relate to their financial aid award. Additional information on retaining full financial aid eligibility may be found on the Financial Aid Web page:

- http://financialaid.oregonstate.edu/course-participation
- http://financialaid.oregonstate.edu/receive
- http://financialaid.oregonstate.edu/review_termsconditions

What Happens If I Withdraw From All Courses or Do Not Complete Any Courses in a Term?

The information below is a brief summary of the process that takes place when a student withdraws from all courses or fails to receive a passing grade for a given term. The policies and procedure listed are subject to change without advance notice based on changes in federal or institutional policies. This is not an exhaustive list of the rules pertaining to the Return of Title IV funds. Further guidance regarding these policies and procedures may be obtained by contacting the Office of Financial Aid and Scholarships. Reference material relating to the federal rules for this process may be found in Volume 5 of the Federal Student Aid Handbook.

Federal financial aid is awarded based on the expectation that a student will participate in all of their courses through the last day of the term. When a student does not complete the term, the Office of Financial Aid is required to review their eligibility for aid that has been or could be disbursed. A student is considered to have earned the full amount of disbursed federal aid if they participated in all courses and completed at least 61% of the term. In cases where full participation and 61% term completion cannot be verified, a return of federal Title IV and other types of aid may be required.

An official withdrawal may impact a student’s eligibility for current or pending financial aid. Students who withdraw from the university after the start of the term must complete a Withdrawal Survey through the Registrar’s Office (click “Withdraw for the Term”) and should contact the Office of Financial Aid and Scholarships regarding the impact on their eligibility. The date of official withdrawal (as reported by the Registrar’s Office) may be utilized in the federal Return of Title IV funds calculation. If financial aid funds were used to pay tuition and fees, and a student withdraws, any refundable tuition amount is returned to the appropriate financial aid sources (refer to the tuition/fee refund schedule in the OSU Schedule of Classes).

A student is considered unofficially withdrawn if they fail to receive any passing grades in a given term. In the case of an unofficial withdrawal, the Office of Financial Aid is required to review participation reported by OSU and partner school instructors. This participation information is used to establish a last date of participation that may be utilized in the federal Return of Title IV funds calculation.

**Return of Title IV Funds Calculation and Withdrawal Record**

Students who withdraw from the university after the start of the term must complete a Withdrawal Form through the Registrar’s Office. (http://oregonstate.edu/registrar) Students should also notify the Office of Financial Aid of their current and future term enrollment plans with an enrollment revision form (http://financialaid.oregonstate.edu/forms). If financial aid funds were used to pay tuition and fees, and a student withdraws, any refundable tuition amount is returned to the appropriate financial aid sources (refer to the tuition/fee refund schedule in the OSU Schedule of Classes (http://catalog.oregonstate.edu)).

**Return of Title IV Funds Calculation and Withdrawal Record**

OSU is required to calculate the Return of Title IV financial aid funds for students that officially or unofficially withdraw during the academic term. Students who do not intend to complete the term for which they are enrolled, should follow the official withdrawal process as outlined by university regulations.

The Return of Title IV Funds calculation determines the amount of federal funds that must be returned by the institution as well as how much aid the student must return for the period of non-enrollment. For students who completed 60% or less of the term, a pro-rated schedule is used to determine the amount of aid that must to be returned. That means the percentage of aid that a student is eligible to retain for the term is based on the percentage of the term that they completed. If a return of aid amount is calculated, the funds must be repaid to the financial aid programs in the following order.

Federal Direct Unsubsidized Ford Loan
Federal Direct Ford Loans
Federal Perkins Loan
Federal Direct PLUS Loan
Federal Pell Grant
FSEOG

The amount of federal aid that you must repay is determined via the Federal Formula for Return of Title IV funds (Section 484B of the Higher Education Act). This law also specifies the order in which funds are to be returned to the financial aid programs from which they were awarded, starting with loan programs.

You may be required to make a repayment when cash has been disbursed from financial aid funds, in excess of the amount of aid that you earned (based on the date of your total withdrawal or last date of participation) during the term. The amount of Title IV aid earned is determined by
most cases. Reasons for changes can include but are not limited to:

OSU Office of Financial Aid. You should expect a revision of your award in
file current and accurate, you are required to report the changes to the
for the current academic year in which you requested aid. To keep your
Your financial aid is based on the information submitted to our office
Reporting Changes

Student Responsibilities

Reasoning for changes can include but are not limited to:

- Additional financial assistance: scholarships, grants, loans, fee
  waivers, Tribal Assistance, tuition/book support, social security
  benefits or any other monetary award not reported previously.
- Receipt of graduate teaching or research assistantship, and/or
  fellowship.
- Receipt of resident advisor position.
- Changes in enrollment hours and/or withdrawal from the university.
- Changes in residency status for tuition purposes.
- Change in course load if below full time.

Entrance and Exit Interview

All Federal Direct Ford loan recipients are required to complete an
entrance interview prior to receiving the first disbursement of their
loan proceeds. They are also required to complete an exit interview
during their last term of attendance. (For further information, visit
www.studentloans.gov (http://studentloans.gov/myDirectLoan/
index.action)).

Appeals

Students who are not satisfied with a decision of a financial aid staff
member may appeal that decision, in writing, and then in person to
the following staff in the order indicated: the director of Financial Aid,
and then the Financial Aid Appeals Subcommittee. The decision of the
director and/or Financial Aid Appeals Subcommittee will be considered
final.

Student Enrollment Levels

Federal financial aid eligibility and deferment of student loans are
affected by enrollment levels. Summer enrollment levels are the same as
other terms.

Undergraduate

Full Time: 12 or more credits in a term
Three Quarter Time: 9 to 11 credits in a term
Half Time: 6 to 8 credits in a term

Graduate

Full Time: 9 or more credits in a term
Half Time: 5 to 8 credits in a term

Scholarship Management System (SMS)

In an effort to maximize student access to OSU scholarship
opportunities, we have a searchable database that consolidates all
available departmental scholarships into a centralized location. Each
department administers and awards their own scholarships based on
established criteria. The Scholarship Management System consists of
a searchable database and an application for scholarships available to
continuing OSU students. In the database, click on the name of the
scholarship for specific criteria and which department oversees that
award. Visit a department’s website for more details on their specific
scholarship awarding process. For further information about the
Scholarship Management System, please email the Scholarship Office at
scholarship.office@oregonstate.edu.

- SMS Searchable Database: https://
scholarship.ucsadm.oregonstate.edu/prod/search_schol.php
- SMS Scholarship Application: https://
scholarship.ucsadm.oregonstate.edu/prod/app_login.php

Withdrawals and the Degree Partnership Program

In cases of unofficial withdrawal an instructor reported last date of
participation may be required to determine a student’s aid eligibility.
The OSU Office of Financial Aid is not able to contact partner school
instructors directly to obtain this information. After a term has ended DPP
students may be contacted with instructions on how to complete this
participation verification process. Due to the time sensitive nature of this
process, it is very important for DPP students to check their OSU Student
(ONID) email regularly to look for these financial aid notifications. Failure
to verify participation may result in the reduction or full loss of financial
aid eligibility for the term.

Summer Term Withdrawals

Withdrawals during the summer term at OSU are evaluated differently
than the other terms due to the modules that make up this term. During
the summer term a student’s completion percentage will be evaluated
based on a calendar that encompasses all modules of enrollment.

During all terms a student’s Pell Grant will be adjusted to exclude
payments made for courses in which participation cannot be verified.

Student Responsibilities

Reporting Changes

Your financial aid is based on the information submitted to our office
for the current academic year in which you requested aid. To keep your
file current and accurate, you are required to report the changes to the
OSU Office of Financial Aid. You should expect a revision of your award in
most cases. Reasons for changes can include but are not limited to:

- Changes in residency status for tuition purposes.
- Change in course load if below full time.