TUITION, FEES, AND PAYMENT

Tuition and Fees and Payment: 2018-2019
For a full listing of tuition and fees, please visit OSU Business Affairs at http://fa.oregonstate.edu/business-affairs/tuition-and-fee-information.

Advance Tuition Deposit: $200.00
New undergraduate students will be requested to submit a tuition deposit of $200.00 after being admitted to the university. This deposit is the indication of a student’s intent to enroll at OSU.

- **Fall Term only:** Payment for your Advance Tuition Deposit is required to participate in the START program, which allows students to register for fall term classes. After May 1, the deposit is nonrefundable. **Note:** Not applicable to Ecampus students.

Mandatory Enrollment Fees
Students paying mandatory enrollment fees are entitled to services maintained by OSU for the benefit of students. These services include the use of the library; use of laboratory equipment and materials; medical attention and advice at the Student Health Center; use of gymnasium equipment; the student newspaper; admission to some athletic events; admission to concerts and lectures; and registration. No reduction in fees is made to students who may not wish to use these privileges. Employees paying staff fees are entitled to instructional and library privileges only.

Matriculation Fee: $350.00
All new students (except non-degree seeking) are charged a one-time fee of $350.00 at the start of their first term at OSU. This fee provides access to a variety of OSU programs and services at no additional charge. Programs and services included in the fee include, but are not limited to, open house programs, START, CONNECT, pre-enrollment advising, course drop/add/withdrawal, and official transcripts.

Other Fees
Subject to change without notice.

Graduate Research Assistant Tuition and Fees
See Tuition and Fee Information on the OSU Business Office website (http://fa.oregonstate.edu/business-affairs/tuition-and-fee-information). Click on "Corvallis Campus Tuition/Fees." Then click on "GRA/GTA Remission."

Pharmacy Tuition and Fees
See Tuition and Fee Information on the OSU Business Office website (http://fa.oregonstate.edu/business-affairs/tuition-and-fee-information). Click on "Corvallis Campus Tuition/Fees" for the desired year. This opens a PDF within which you scroll down to the information for Oregon State University—Corvallis Campus Pharmacy Program (usually page 6).

Veterinary Medicine Tuition and Fees
See Tuition and Fee Information on the OSU Business Office website (http://fa.oregonstate.edu/business-affairs/tuition-and-fee-information). Click on "Corvallis Campus Tuition/Fees" for the desired year. This opens a PDF within which you scroll down to the information for Oregon State University—Corvallis Campus Veterinary Medicine (usually the last page).

Academic Year Fee Book
For more information about tuition and fees, see the Academic Year Fee Book on the OSU Budgets website at http://fa.oregonstate.edu/budget.

Current Student Accounts Office Website
Go to http://fa.oregonstate.edu/business-affairs/studentbilling.

Nondegree Students
(This category is designed for students not planning to complete a degree at OSU.)

Nondegree students may only enroll in 8 or fewer credits and pay tuition/fees at resident rates based on undergraduate or graduate course level. To be eligible to use Student Health Services, you must also pay the student health fee.

If a nondegree student were to enroll in 9 or more credits they would pay tuition/fees based on the undergraduate or graduate tuition fee schedule determined by the student’s status.

For more information, call Student Accounts at 541-737-3775.

Fee Payment Obligation
Web registration presents you with a confirmed class schedule. When you finish registering, your schedule is official. This obligates you to pay all tuition and fees for your classes. If you wish to cancel this commitment and reduce or eliminate tuition charges for the term, you must officially cancel your registration or withdraw from the term. See the Tuition Reduction Schedule at http://fa.oregonstate.edu/business-affairs/tuition-and-fee-information/tuition-reduction-schedule.

Electronic billing statements are processed around the 5th of each month. Notification that your statement is ready will be sent to your ONID email address. It is very important that your ONID address is active and that you are checking it regularly. You may also select to have your ONID email forwarded to an alternate address. You may view your monthly billing statements by logging onto the eBill website at http://mybill.oregonstate.edu. See "eBill and eCheck" at http://fa.oregonstate.edu/business-affairs/ecommerce-osu/ebill-and-echeck.

You may pay your tuition and fees in the following ways:
OSU currently accepts eCheck, paper checks, money orders and cash as acceptable payment methods. Students can use MyOSU, http://myosu.oregonstate.edu/, (Paying for College, Financial Services, Pay My Bill), as a convenience option for making credit card payments. Please see the Cashiers website for more details regarding all acceptable payment methods.

Accounts are "due upon receipt" of the monthly statement, and any unpaid balance remaining after the 1st of each month is subject to an interest charge of 1 percent per month (12 percent APR).

Registration/Transcript Hold Policy
If you are enrolled for the current term, you will be allowed to register for the following term only if your account balance consists of charges only from recent academic terms—the current term and one term prior—and your overall account balance does not exceed $2,200.00. If you are not currently enrolled, you must have your account balance paid in full in order to register.
Requests for transcripts cannot be processed until your account balance is paid in full.

**Drop/Withdraw Refunds**

Students who drop or withdraw from a class, or withdraw from the term may be eligible for a tuition refund. Refunds are based on assessed tuition, course fees, and mandatory fees, and are calculated from the date you officially drop, withdraw, or cancel your registration or reduce your class load, not the last date of class attendance. Please see "Registration Cancellation/Withdrawal from the Term."

Refunds are processed as a credit on your account. A check will be issued to you if any credit balance remains after other charges and financial aid repayments have been satisfied. No refunds are authorized for persons paying staff rates. Allow about two weeks for processing a refund. Your refund will be sent to your current mailing address. Be sure to update your current mailing address online in MyOSU, https://myosu.oregonstate.edu/.

The **Tuition/Fee Reduction Schedule** below follows those policies as established by Oregon State University (there are no refunds given for persons paying staff rates):

### **Academic Year 2018–2019**

<table>
<thead>
<tr>
<th>Drop Dates for Tuition Refunds</th>
<th>Tuition Credit</th>
<th>Tuition Due</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Fall 2018</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>September 30, before end of first full week.</td>
<td>100%</td>
<td>0%</td>
</tr>
<tr>
<td>October 1–14, second &amp; third full week.</td>
<td>50%</td>
<td>50%</td>
</tr>
<tr>
<td>After October 14</td>
<td>0%</td>
<td>100%</td>
</tr>
<tr>
<td><strong>Winter 2019</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>January 13, before end of first full week.</td>
<td>100%</td>
<td>0%</td>
</tr>
<tr>
<td>January 14–27, second &amp; third full week.</td>
<td>50%</td>
<td>50%</td>
</tr>
<tr>
<td>After January 27</td>
<td>0%</td>
<td>100%</td>
</tr>
<tr>
<td><strong>Spring 2019</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>April 7, before end of first full week.</td>
<td>100%</td>
<td>0%</td>
</tr>
<tr>
<td>April 8–21, second &amp; third full week.</td>
<td>50%</td>
<td>50%</td>
</tr>
<tr>
<td>After April 21</td>
<td>0%</td>
<td>100%</td>
</tr>
</tbody>
</table>

All deadlines are up to 11:55 p.m.

### **How to Handle an Error in Billing**

If there appears to be an error on your monthly statement, use the following guidelines:

**Graduate Assistants:** Errors may occur due to incorrect rate codes. Please notify your department.

**Residents Billed Nonresident Rates:** Pay the amount appropriate for a resident and then go to the Office of Admissions to confirm your residency status. You will be advised as to the next action to take.

**Financial Aid Not Applied:** If financial aid has not been applied you should verify approval of scholarships and grants at the Office of Financial Aid and Scholarships, A218 Kerr Administration Building, 541-737-2241, financial.aid@oregonstate.edu.

**Support Payments Not Applied:** Verify approval for support billing at Business Affairs, B100 Kerr Administration Building, ThirdPartyBilling@oregonstate.edu.

**Housing:** Verify the billed amount with the University Housing and Dining Office, Oxford House, 957 SW Jefferson Ave., 541-737-4771.

**Any Other Billing Amount Errors:** Pay based upon the correct amount, then contact the Business Affairs, B100 Kerr Administration Building for assistance, 541-737-3775, Accounts.Receive@oregonstate.edu.

### **Special Fees**

**Application Fee for Admission (not refundable)**

- Undergraduate — $65.00
- Graduate — $60.00
- Nondegree-Seeking Student — $30.00

**Archiving Doctoral Thesis**

All doctoral candidates pay a minimum fee of $25, $80 if paying for copyright (optional), for archiving of the doctoral dissertation. See the Thesis Guide at http://gradschool.oregonstate.edu/progress/thesis-guide.

**Auditor's Fee**

Fee to audit a course is the same as regular fees in all classes.

**Collection Fee — $5.00 to $60.00**

If you are enrolled Fall term 2018 and do not enroll Winter term 2019 and you leave school owing the university money and collection proceedings are initiated, you may be assessed a service charge. For balances of $10 to $99.99, the fee is $5; for $100 to $499.99, the fee is $20; for $500 or more, the fee is $60.

**Course Fees**

Certain courses have additional fees. Refer to the Schedule of Classes (https://catalog.oregonstate.edu/course-search) for individual course fees.

**Diploma Mailing Fee— $25.00 ($40.00 out of country)**

**Duplicate Diploma — $40.00 (Covers mailing)**

Assessed to cover the cost of special printing order and handling.

**Examination for Credit**

- $80.00 per exam

**Examination for Waiver**

- $80.00 per exam

**FAX Service**

- $20.00 per request to fax documents

**Individual Music Lesson Fee**

Consult the Music office in the School of Arts and Communication.

**Late Registration Change — $20.00 per course changed**

There is no charge to change registration (add, drop, withdraw from a course, change credits, change grade option, or change to audit) by the
stated deadlines. Each registration change after the stated deadlines will be charged a $20.00 late registration fee. This applies to any late add, late add to audit, late drop, late withdrawal from a course, late change in grading basis, or late change in course credit. If you initially register after the end of the second week of the term, you will be charged a $100.00 late registration fee, but the $20.00 fee is not charged when the $100.00 late registration fee is charged. For any registration change thereafter, however, you will be charged the $20.00 fee.

**Late Registration Fees — $50.00 and $100.00**

A late registration fee of $50.00 will be assessed for all initial registrations during the first two weeks of classes. For registrations approved after the first two weeks of classes (i.e., after the end of the late registration period) a late fee of $100.00 will be assessed.

**Library Fines and Fees**

- Overdue fine for OSU circulating books is $0.25 per day; Summit and Interlibrary Loan are $1.00 per day.
- Overdue fine for Reserve Book Room material and Equipment checkout:
  1. Hourly Reserves, $2.00 per hour.
  2. Daily Reserves, $2.00 per day.
  3. Hourly Equipment, $1 to $10 per hour.
  4. Daily Equipment, $1 per day.

Borrowers failing to return regular materials within 42 days of the due date, or equipment and reserves within 6 days of the due date are charged the replacement cost of equipment or a generalized replacement cost of $70 for books, $140 for Reserve and AV materials. When such items are returned before the replacement has been ordered, the replacement cost will be refunded, and the borrower is only charged the amount of the fine (not to exceed the replacement cost). When such items are returned after replacement items have been ordered, no refund will be made. A charge at cost, to be determined by the library, may be made for repair or replacement of damaged or mutilated library material. For further details, see [http://osulibrary.oregonstate.edu/borrowing/fines](http://osulibrary.oregonstate.edu/borrowing/fines).

**PELP Fee (Undergraduate Planned Educational Leave Program) — $25.00**

Non-refundable application fee allows an undergraduate student to maintain their official standing as a student at OSU and reserves the student’s right to keep their original academic catalog active during their absence.

**Re-Admission Fee: Graduate — Domestic Students $75.00; International Students $85.00**

Required after an absence of one term unless on an approved and recorded leave of absence. See “Registration Requirements” in the Graduate School section of the catalog.

**Re-Admission Fee: Undergraduate — $25.00**

Required after an absence of one year. See “Eligibility to Register” in the How to Register section for details.

**Reinstatement Fee — $50.00**

If a student is suspended and wishes to be reinstated, the student must pay the reinstatement fee to return to the university.

**Returned Check Fee — $25.00**

If a check is returned because of any irregularity for which the student is responsible, a fine of $25.00 will be charged.

**Senior Citizen Fee — for special materials only**

Persons 65 or older may attend class on a noncredit, space-available basis.

**Service Fee for International Programs**

A $275.00 per term administrative management fee will be charged for international students supported under contractual arrangement with sponsoring agencies or entities requiring special administrative or management services beyond those normally provided. This program and finance fee will be assessed for these international student programs that are administered and managed by the International Student and Faculty Services office.

**Special Examination Fee**

See examination for credit/waiver in the list above.

**Staff Fee (except staff auditors) — 30 percent of resident undergraduate tuition**

Staff members or their dependents may register for courses at 30 percent of the per credit resident undergraduate tuition rate. Academic, professional, and classified employees whose appointment is equivalent to 0.50 or more, may take up to 12 credits a term at this rate. Payment of the staff fee entitles the staff members to instructional and library privileges only. The fee is non-refundable. The applicable course fees and resources fees are charged at 100 percent, and family members are subject to other mandatory enrollment fees. Eligibility for the staff rate must be approved by the Office of Human Resources ([http://hr.oregonstate.edu](http://hr.oregonstate.edu)).

If you are intending to enroll for course work at another state university in Oregon, you must submit the staff fee privileges approval form to OSU-HR two days prior to the first day of classes.

If you are transferring the staff fee privilege to your dependent, and they are intending to enroll for course work at another state university in Oregon, you must submit the staff fee privileges approval form to OSU-HR ([http://hr.oregonstate.edu/benefits/stafffee](http://hr.oregonstate.edu/benefits/stafffee)) two weeks prior to the first day of classes.

**Staff fees are nonrefundable.**

**Stop Payment Fee — $15.00**

Fee assessed when the payee of an OSU check requests a stop payment order.

**Student ID Card Services Fee — $25.00**

Charged to all new and readmitted students their first term after admission or readmission. Ecampus students are not charged this fee unless they request an ID card ([ID.Center@oregonstate.edu](mailto:ID.Center@oregonstate.edu)) or attend an on-campus class.

**Student/employee Replacement ID Card Fee — $30.00**

**Transcripts — $10.00 or no fee, depending on delivery method**

Official electronic transcripts or E-transcripts (PDF) are $10.00. Official paper transcripts and unofficial transcripts are free. Instructions on how to order transcripts are available at [http://registrar.oregonstate.edu/](http://registrar.oregonstate.edu/)
transcripts. Please note that all obligations to OSU must be cleared before transcript orders can be processed.

**Verification of Enrollment Fee — $15.00 per verification**

See Certification of Enrollment or Degree "You can do it on the Web" for other options.